

Oneida Township District #3, Strange School
Minutes of August 8, 2016 Board Meeting

Those in attendance

Board Members: Anna Burman, Tiffany Arrington, Tom McNeil, Cindy Coakley

Public: No one in attendance

The monthly Board meeting was called to order by President Anna Burman at 6:01 p.m. to conduct the following business:

- Ms. Burman gave a brief overview of School Board meeting protocol. The Board is to act as a united cohesive legislative body compliant to the rules and regulations that govern it.

 - School Board Training: Mr. McNeil reported that the MASB (Michigan Association of School Boards) offers a one day, three hour seminar to train School Board members for the fee of \$750. Mr. McNeil shared that we might receive a reduced rate since we are small. This training would be done on-site. The dates of August 22 and 24 were identified as possible days for training. Most agreed that the 22nd was more favorable. Mrs. Arrington will make the final arrangements for the training.

 - A motion by Ms. Burman to have MASB training. Supported by Mr. McNeil. All approved. Motion carried.

 - A motion by Ms. Burman to hire Nicole June as a Teaching Assistant. Supported by Mrs. Coakley. All approved. Motion carried.
Discussion:
 - 1) Salary \$22,000 yearly
 - 2) 26 checks over 52 weeks
 - 3) Federal Law mandates that hours worked in excess of 40 hours per week will be at time and a half.
 - 4) Begin work (5) days prior to school starting.

 - A motion by Ms. Burman to have the Millage Renewal on the November 8, 2016 ballot. Supported by Mr. McNeil. All approved. Motion carried.
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- A motion by Ms. Burman to have the Millage Increase on the November 8, 2016 ballot. Supported by Mr. McNeil. All approved. Motion carried.
- A motion by Ms. Burman to retain David Arrington as an IT person for the cost of \$2,750 to come from the REAP Grant. Supported by Mrs. Arrington. All approved. Motion carried.
- A motion by Ms. Burman to replace the Deadbolt Lock on the side door of the Schoolhouse. Supported by Mrs. Coakley. All approved. Motion carried
 - 1) Mrs. Arrington said that she could arrange for one of her maintenance men to do the installation at no cost.

Miscellaneous Discussion:

- A. Audit this Friday, August 12, 2016 by Eaton RESA.
- B. Mrs. Arrington will contact Bonnie Schulert for music. "Contract" labor
Home phone: 517.627.9779, Cell phone: 517.230.5513
- C. Cleaning lady and lawn person considered "Contract" labor and not on payroll.
- D. School members to complete W-9 Form and give to Eaton RESA.
- E. Mrs. Arrington to contact Patsy Galvin at Ledge Craft Lanes to work out details on purchasing art supplies and paying "Contracted" labor.
- F. Mr. McNeil suggested increasing Ledge Craft Lanes to \$2,500 but no formal vote was taken.
- G. Using Weebly for website may cause problems accessing the site for computers using "Norton Anti Virus" protection.

- H. Print Open House postcard invitations at no cost to School Board. Send to all returning, incoming and neighbors in our District. Mrs. Coakley will arrange the printing and type the address labels. Mrs. Arrington will provide the stamps and mail them.
 - I. Mrs. Arrington will contact Mooville for donation of 2 gallons of ice cream for the Back to School, Open House, Ice Cream Social.
 - J. Janet Yachim at Eaton Resa suggested no increase in millage.
 - K. Ms. Yachim informed us that we would be losing approximately \$100 of State aid due to attendance (under 75% on 7 days in 2015-16).
- Meeting was adjourned at 7:16 p.m. Next School Board meeting is on Tuesday, August 23, 2016 at 6:00 p.m. in the resource room.

TO DO LIST
ASSIGNMENTS

- Anna Burman
- Provide Cindy will address list (residents in District #3, returning and incoming families by Wednesday evening.
- Tiffany Arrington
- Follow through with MASB to secure August 22 training.
 - Contact Bonnie Schulert for music.
Home: 517.627.9779, Cell: 517.230.5513
 - Contact Patsy Galvin at Ledge Craft Lanes to work out details on purchasing art supplies and paying instructors.
 - Contact Mooville for donation of 2 gallons of ice cream for the open house.
 - Provide stamps for postcard invitations and mail them.
- Cindy Coakley
- Print invitations and do mailing labels.
 - Contact David Rayl at MSU School of Music after 8/15.
517.355.7667